

## Steps for Setting up a WordPress Blog:

1. Create a database
  2. Download WordPress script
  3. Upload WordPress into the directory we want it to be in
  4. Configure WordPress
  5. Run install
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1. Create a database
    - a. Log into your control panel, whatever it may be (cPanel, Plesk, other)
    - b. Go into MySQL databases (If you have that option in your hosting plan. Not all do.)
    - c. Create a new database name
    - d. Database server should be "local MySQL server," not IP address
    - e. Add a user to your new database by configuring a new username and password (be sure to write this information down)
  2. Go to <http://wordpress.org>
    - a. Download the zip file for the latest version of WordPress
    - b. Save it to your desktop
    - c. Extract all files in the zip folder
  3. Log into the ftp account for the server where you're installing the blog
    - a. If you are not installing WordPress to the main domain, create a new folder in the domain where you want the blog to be, and name it (e.g. "blog")
    - b. Open the main WordPress folder and the secondary folder on your desktop
    - c. Select all the files in the WordPress folder
    - d. Upload to the main domain or blog folder, whichever you have selected in step a.
  4. Open the WordPress folder on your desktop and find the folder: wp-config-sample
    - a. Rename as "wp-config"
    - b. Open the file in a text or HTML editor
    - c. Replace the DB\_name with the name of the database that you created in step 1c.
    - d. Replace the DB\_user with the name of the user you created in step 1 e.
    - e. Replace the DB\_password with the password you created in step 1 e.
    - f. Nothing more needs changing
    - g. Save the file
  5. Upload the wp-config file to the main blog folder, which replaces the old one.
  6. Go to the address of your blog: <http://yourdomain.com/wp-admin/install.php> or <http://yourdomain.com/blog/wp-admin/install.php>
    - a. Enter the blog title
    - b. Enter your email
    - c. Click install

- d. Save the password or you may not be able to find it again.
  - e. Click on login
7. Use the username and password that you just created to log into your dashboard.

You can always log into your blog by clicking in the sidebar widget that says, META. (Usually the last widget at the bottom.)